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## SoutteReview, Issue 37

Lamar Soutter Library, University of Massachusetts Medical School

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## DIRECTOR'S CORNER

Welcome to the UMass Medical School and the start of the academic year. This is the orientation issue of the Lamar Soutter Library. We'll tell you how the Library can help you achieve academic and research success. The Library Staff is constantly working to make its services and resources available to you to support your educational and research needs.

Be sure to consult the Library's webpage ([library.umassmed.edu](http://library.umassmed.edu)) for access to the suite of databases and full-text books and journals. The webpage is the library's online front door.

I also hope that you will take the time to visit the physical library. It is a wonderful place to come and study, collaborate with colleagues on a research project, or attend a cultural event. The Library Staff are here to assist you.

I hope you will have a wonderful academic year.

Elaine R. Martin, DA  
Director of Library Services

## LIBRARY HOURS

**Monday—Thursday** 7:30 am—11:00 pm

**Friday** 7:30 am—9:00 pm

**Saturday** 10:00 am—9:00 pm

**Sunday** 10:00 am—11:00 pm

*Hours are subject to change due to exams and holidays. Please call 508-856-6099 for current library hours.*

## TELEPHONE NUMBERS

### Library Service Point

508-856-6099

### Library Operations

508-856-2099

### Community, Technology, and Global Relations

508-856-2206

### Library Administration

508-856-2205



*Staff at the Lamar Soutter Library are ready to assist you!*

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## **LIBRARY OPERATIONS**

### **LIBRARY SERVICE POINT**

The heart of the Lamar Soutter Library is the Library Service Point (LSP), the first point of contact for patrons entering the Library. The transition from the traditional reference and circulation desk model to a triage and referral model of a single service desk provides one-stop-shopping for patrons. Library assistants staff the LSP and handle ready reference. They refer in-depth questions to the pager librarian on duty. Patrons have immediate access to the help they need, and librarians have flexibility for projects and activities that provide service outside the library.

### **INTERLIBRARY LOAN**

The Library continues to offer Interlibrary Loan to students, faculty, and staff who require materials not held at Lamar Soutter Library. The Library strives to obtain and deliver materials quickly; electronic delivery of articles to your desktop is the norm. The Library absorbs all costs, including copyright fees, for UMMS students' interlibrary loan requests that support their study or research at UMMS. The interlibrary loan service should be used to obtain items not owned by the Library; students should independently obtain materials owned by the Library. Students at off-campus sites can take advantage of the Library's Pull and Copy service to have articles owned by the Library delivered to their desktop at no charge.

### **SPECIAL LOAN PROGRAMS**

**Laptops:** The Library circulates 32 laptops for one week loans. UMMS and UMMHC staff, students, and faculty are eligible to borrow laptops.

**Kindles:** The Library has 5 Kindles available for 2 week loan. Each is loaded with over 60 titles from four categories – Medical Thrillers, History of Medicine, Humanities in Medicine, and Leadership. Fifteen new titles were added in June 2012. All current UMMS and UMMHC faculty, staff and students who are registered with the library may borrow a Kindle.

**Bamboo Tablets:** The Library has 10 Bamboo Tablets available to UMMS students and faculty for a one week loan period.

### **WORLDCAT LOCAL - THE LIBRARY'S CATALOG**

The most recent innovation in Library Operations is our move from a traditional Integrated Library System to a scaled down system which both enhances users' searching ability and streamlines internal work processes. OCLC's WebScale Management System reduces our ILS to three modules – acquisitions, circulation, and discovery. Our local catalog is gone and patrons now use WorldCat Local to discover material held at UMMS, within the Boston Library Consortium, or anywhere else within the OCLC system. Patrons have personal accounts within WorldCat Local to renew books, check what they have borrowed and view due dates. With cataloging processing reduced by 80%, staff are now able to contribute to processing in other growing areas of the Library, such as the Institutional Repository.

### **LIBRARY COMPUTING AREA**

The Library supports and administers the only public student computing area on campus. On the first floor, there are 86 PCs and MACs, including eight Clinical (UMMHC) computers, two scanning stations, and one ADA station. Workstations support the standard school image of Microsoft® Office Products. Additional software, such as Endnote, Adobe Photoshop, SAS, and SPSS, is installed at select workstations.

### **OFF-CAMPUS ACCESS TO RESOURCES**

The Library offers a proxy service for off-campus users of online resources, including books, journals, and databases. This service is available to current UMMS faculty, staff and students. Current clinical staff who also have a UMMS faculty appointment are eligible. Preceptors for UMMS students must apply for faculty status in order to be eligible for proxy access. In addition, UMMS faculty who are members of the UMass Center for Clinical and Translational Science (UMCCTS) are now eligible to access electronic resources at the UMass Amherst Libraries.

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## ***LIBRARY OPERATIONS (continued)***

### **STUDY SPACE**

Although Library resources are available electronically from the desktop, students continue to find the Library a good place to study and to collaborate with fellow students and colleagues. Study areas on the first floor and mezzanine have been expanded and include study tables on wheels to allow students to configure their space to suit their needs. Nine group study rooms equipped with white boards facilitate group work; five rooms also have large screen monitors for group viewing. Study carrels are available for individual study on the second and third floors of the Library. If you like to snack while studying, food and beverages are allowed in all areas of the library except the computer lab on the first floor.

### **PRINTING AND PHOTOCOPYING**

Two networked printers are located on the first floor. The cost is \$ 0.20/page. Double sided printing is available. One photocopier is also located on the first floor. The cost is \$ 0.20/page with a card and \$ 0.25/page with coin. A debit card system is used with both the printers and the copier.

### **FREE COFFEE ON EXAM NIGHTS**

The Library is open until midnight on nights before School of Medicine exams. To help our students through those long nights, the Library provides coffee, tea, and cocoa after 6:00 PM at the Library Service Point. Last semester students enjoyed more than 600 cups. Hot chocolate is the most popular!

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## ***HOMER GAGE LIBRARY***

The Homer Gage Library was founded at Memorial Hospital in the mid-1920's. Named after the hospital's first chief of surgery, the Homer Gage Library has served physicians, residents, student nurses, staff and the public for over 80 years. Today, the library is a branch library of the Lamar Soutter Library on the University Campus and its combined resources provide staff at Memorial with over 40,000 online periodicals, textbooks and databases.

In 2011, the Homer Gage Library underwent a major renovation, adding a hands-on computer training classroom that is shared between the library and Clinical Information Services Training. The resulting smaller physical library space still includes eight public computers, a small print collection of current medical texts and periodicals, as well as study space. The library is open 24 hours a day through staff badge access and is staffed by members of the Lamar Soutter Library Education and Clinical Services Department and two dedicated volunteers.

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## ***EDUCATION AND CLINICAL SERVICES DEPARTMENT***

The Education and Clinical Services Department is comprised of three full-time and one part-time librarian. The department is charged with providing outreach and training to faculty and students of the School of Medicine and the Graduate School of Nursing. The department also manages services for the medical school's clinical partner, UMass Memorial Health Care (UMMHC). Examples of the work performed by this department include: instructing students in the use of Evidence-Based medical information; serving as "Library Liaisons" to many of the school's academic and clinical departments; working with residents at the point-of-care; and managing the Homer Gage Library on the UMMHC Memorial campus. The department also provides library services on a contractual basis to the Milford Regional Medical Center in Milford, MA.

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## **RESEARCH AND SCHOLARLY COMMUNICATION SERVICES**

The Lamar Soutter Library provides service and support to the research community of UMass Medical School in a variety of ways. Librarians in Research and Scholarly Communication Services help researchers and graduate students with:

- Database selection and instruction
- Locating information resources
- Systematic reviews
- Data management planning
- Bibliographic software instruction
- Information organization
- Digitization projects

In the area of scholarly communications and publishing, we assist in:

- Selecting journals
- Copyright and author rights issues
- Understanding and meeting funding agency public access requirements
- Tracking impact factors
- Depositing works in eScholarship@UMMS, the Institution's digital repository
- Publishing open access journals and/or other electronic materials
- Publicizing research publications and impact

Research and Scholarly Communication Services has established a number of close working relationships with the Center for Clinical Translational Science, the Office of Research Funding, the Graduate School of Biomedical Sciences, the Office of Education Affairs, and many individual labs on campus. Only a few years in the works, the group has made strides in bringing the many services of the Library to a growing and dynamic population at UMMS.

Work with the Office of Research Funding involves teaching both researchers and their administrative staff how to navigate the issues related to meeting

requirements of NIH funding, how to submit articles into PubMed Central, how to better understand copyright transfer agreements, and more. For the Center for Clinical Translational Science, we have developed several collections of digital works related to the posters and presentations of research funded through the CCTS. We're also actively assisting in the evaluation process for the grant, providing ongoing search results from PubMed, downloading information from our institutional repository, and the latest endeavor: social network analysis.

eScholarship@UMMS, our institutional repository, has a long history with the Graduate School of Biomedical Sciences. We collect and manage digital copies of all doctoral dissertations, assist students and faculty with depositing their publications into the repository, and organize scholarly works and publications by laboratory. The Dean of the Graduate School regularly uses eScholarship@UMMS to showcase both the quality and quantity of research done at UMMS to prospective students. Similar projects enable the Office of Undergraduate Medical Education to have library-constructed resources available for students to find valuable information on international work and student research.

Some of the newest and most exciting projects involve use of the institutional repository platform for digital publishing. The Library currently has three electronic, open access journals published through eScholarship@UMMS. One, the Journal of eScience Librarianship, is produced completely by the professional staff of the Library. Finally, UMMS Historian Ellen More, PhD, will be publishing a history of the Medical School as a digital book—our first—in early July. This move into new roles and services in scholarly communications and publishing demonstrates how LSL continues to move and evolve with our environment, not letting the changing times devalue us, but rather finding many new ways to serve our patrons.

***THE LSL OFFICE OF MEDICAL HISTORY AND ARCHIVES  
PRESERVING & DISSEMINATING THE HISTORY OF UMASS MEDICAL SCHOOL***

The UMass Medical School has a fascinating and important history. The Library is doing everything it can to preserve and disseminate information about its past. Here are some of the ways that the LSL Office of Medical History and Archives (OMHA) can be of service to you as an individual and to our institution as a whole:

- Acquisition, processing, and preservation of select faculty, administration, departmental, student, and staff records, papers, manuscripts, photographs, and other media pertaining to UMass Medical School history
- Preservation of Rare Books through digitization and in hard copy in the Rare Book Room of the Lamar Soutter Library
- Educational outreach through teaching, lecturing, campus displays, web exhibits, and campus-wide historical events, including the annual American Archives Month panel discussion and luncheon in honor of UMMS history held each October
- Institutional historical consultation service
- Online accessibility of UMass publications and Yearbooks
- Publications in scholarly journals, both online and print, including Part 1 of the history of UMass Medical School, by Ellen More, published by the LSL as an e-Book
- Online accessibility of Finding Aids to collections for greater availability to researchers
- Collection and transcription of oral histories of UMass faculty, administrators, staff, and students to be held in the Archives
- A specially-archived collection of UMass faculty-authored or edited books, held at the Grenon House
- History of Medicine, Women in Medicine, and Humanities in Medicine collections of books, CDs, and DVDs in the Lamar Soutter Library

***ARTIST IN RESIDENCE SERIES***

A Photography Exhibit by Eric Alper, M.D., Professor of Medicine

***“Nature, Landscapes, and Life”***

On display on the first floor of the Lamar Soutter Library through August 31, 2012

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<http://library.umassmed.edu>

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## **COPYRIGHT SUPPORT SERVICES**

The Lamar Soutter Library is pleased to offer copyright support services (non-legal advice), including:

- One-on-one and group consultations
- Regularly scheduled classes on Copyright Basics
- Customized workshops and materials
- Posters and flyers
- An online LibGuide of Copyright Resources including topics: Basics, Tutorials, Blackboard, LInC, Public Domain, Open Access, Creative Commons licenses, CCC Annual Copyright License, Fair Use, Using Images, Publisher Policies & Textbook Content, Attributions/Citations, Constructing Durable Links, Obtaining Permission, Five Key FAQs

With the rapid changes in technology, complying with the Copyright Act can be challenging. These services enable faculty, researchers, students, staff, clinicians, and others to get on with their work and to advance the mission of UMMS/UMMHC, while keeping on the right side of the copyright law.

To offer these services, a professional librarian with (non-legal) training and experience in applying the Copyright Act's various provisions can:

- Negotiate and review license agreements for permitted uses of online resources
- Stay up to date on current court cases and legislation through reading, workshops, etc.
- Seek sources of free-to-use images
- Be familiar with Fair Use analyses
- Be aware of and debunk myths and misinformation about copyright
- Consult with the UMass Office of the General Counsel, as appropriate

For more information, please contact the Library at 508-856-6099

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