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Office of Ethics Records, 1977-1999
A Finding Aid

Lamar Soutter Library, Office of Medical History and Archives
University of Massachusetts Medical School

Descriptive Summary

Repository: Lamar Soutter Library, Office of Medical History and Archives
University of Massachusetts Medical School

Identification: SC 19

Creator: Office of Ethics

Title: Office of Ethics Records

Date(s): 1977 - 2000

Quantity: Seven boxes of documents, one box of audio/visual materials

Abstract: The records in this collection consist of documents, correspondence, publications, and other materials created by the Office of Ethics between 1977 and 2000.

Access

Restrictions: Access to most material in this collection is unrestricted. Access to restricted material is accessible by permission of the Archivist and may be requested by completing a “Restricted Records Access Request” form.

Preferred Citation: The proper citation format for any item from this collection is:
Office of Ethics Records, University of Massachusetts Medical School Archives, Lamar Soutter Library, University of Massachusetts Medical School, Massachusetts.

Processing Information: This collection was processed by Kristine M. Sjostedt in October 2020.

Biographical Note:

Scope and Content: The Office of Ethics records span from 1977 to 2000 and include policy documents, correspondence, meeting minutes, audio/visual materials, and publications.

Series and Subseries in the Collection: The collection is arranged in nine series, four of which are further arranged in subseries. The series are as follows:

Series 1. Publications
   Subseries 1. Hospital Ethics Newsletter
   Subseries 2. Medical Ethics Advisor
Subseries 3. Values Newsletter
Subseries 4. Journals
Subseries 5. IRB: A Review of Human Subjects Research
Subseries 6. Reports, Manuals
Subseries 7. Catalogs, Directories, Compendia
Subseries 8. Booklets

Series 2. Policies and Procedures
   Subseries 1. University of Massachusetts Medical Center Policies and Procedures
   Subseries 2. Consent Policies and Forms

Series 3. Task Forces and Committees
   Subseries 1. Do Not Resuscitate Task Force
   Subseries 2. Treatment Issues Task Force
   Subseries 3. Treatment Issues Committee
   Subseries 4. Medical Humanities Task Force
   Subseries 5. Hospital Based Ethics Committee

Series 4. Baby Doe

Series 5. Laws and Court Cases

Series 6. Conferences, Meetings, Symposia, Courses

Series 7. Correspondence

Series 8. Miscellaneous

Series 9. Audio/Visual
   Subseries 1. Audio
   Subseries 2. Video

BOX 1

Series 1. Publications

Subseries 1: Hospital Ethics Newsletter
   Folder 1: March 1985; May – December 1985, Vol 1., No. 2-5
   Folder 4A: January – December 1990, Vol. 6, No. 1, 2, 4-6
   Folder 4B: January – December 1991, Vol. 7, No. 1, 4-6
   Folder 4C: January – October 1992, Vol. 8, No. 1-5

Subseries 2: Medical Ethics Advisor
   Folder 5: Pamphlet and correspondence, 1985
   Folder 6: Medical Ethics Advisor: February – June, 1985, Volume 1, No. 1-5
   Folder 7: Medical Ethics Advisor: July – December, 1985, Volume 1, No. 6-11
   Folder 8: Medical Ethics Advisor: January – May 1986, Volume 2, No. 1-5
Folder 9: Medical Ethics Advisor: June – December 1986, Volume 2, No. 6-12
Folder 10: Medical Ethics Advisor: January – June 1987, Volume 3, No. 1-6

**Subseries 3: Values Newsletter**
Folder 10A: Fall 1993, Vol. 1, No. 1

**Subseries 4: Journals**
Folder 11: American Journal of Ethics and Medicine: Fall 1998, Volume 6, Issue 1
Folder 12: Journal of Genetic Counseling: August, 2000
Folder 12A: Second Opinion: Volume 17, No. 3, January 1992
Folder 15: Articles: 1990-2001

**Subseries 5: IRB: A Review of Human Subjects Research**
Folder 16: January – June 1985, Volume 17, Nos. 1-3
Folder 17: July 1991 – December 1992, Volume 13, Nos. 4-5; Volume 14, Nos. 1, 3-6
Folder 18: January 1993 – December 1994, Volume 15, Nos. 1-3; Volume 16, Nos. 5-6

**Subseries 6: Reports, Manuals**
Folder 19: ACME-Tri Report: Educating Medical Students: 1992

**Subseries 7: Catalogs, Directories, Compendia**
Folder 22: Media Catalogs, Newsletter: 1994
Folder 23: Film & Video Catalog: UCLA Instructional Media Library: 1986-1988
Folder 24: International Directory of Bioethics Organizations: 1993

**Subseries 8: Booklets**
Folder 26: Report of the Massachusetts Task Force on Organ Transplantation, 1984
Folder 27: “First Do No Harm” Issues in Medical Ethics, 1992
Folder 28: Resources: Ethics Block, 1996

**Series 2. Policies and Procedures**

**Subseries 1: University of Massachusetts Medical Center Policies and Procedures**
Folder 29: Hospital Deaths – Autopsies and Death Certificates, Cerebral Deaths: 1980 – 1981
Folder 30: Policy to Obtain Court Orders
Folder 32: Patient Leave of Absence: 1983
Folder 33: Policy Regarding Withholding or Discontinuing Specific Treatment
Folder 34: Do Not Resuscitate Orders: 1985, 1987
Folder 35: Development, Approval, Control, and Distribution of Interdepartmental Policies and Procedures: 1983
Folder 36: Emergency Department Communications: 1983, 1984
Folder 37: Policies/Procedures Revisions: 1992
Folder 38: Abortion: 1990
Folder 40: Refusal of Blood Transfusions: 1991
Folder 41: Do Not Resuscitate: 1990
Folder 42: Review: Cadaveric Organ & Tissue Donations: 1990
Folder 43: Review: Refusal of Treatment for Child: 1982
Folder 44: HIV: 1986 – 1990

BOX 2
Folder 7: Various: 1982 – 1987
Folder 8: Consent & Cerebral Death: 1981; 1986
Folder 11: Forms: 1983
Folder 12: Strategic Plan: 1983

Folder 14: UMass Medical Center: Amended Consent Policies, 1982
Folder 16: Beth Israel Hospital
Folder 17: Brigham/Women’s Hospital
Folder 18: Children’s Hospital
Folder 19: Dana Farber
Folder 20: Emerson Hospital
Folder 21: Harvard Community Health Plan (HCHP)
Folder 22: Lahey Clinic
Folder 23: Leonard Morse Hospital
Folder 24: Massachusetts General Hospital (MGH)
Folder 25: Massachusetts Eye & Ear Infirmary
Folder 26: Memorial Hospital (Worcester)
Folder 27: Mount Auburn Hospital
Folder 28: New England Deaconess Hospital
Folder 29: North Shore University Hospital
Folder 30: Saint Vincent Hospital
Folder 31: Spaulding Hospital
Folder 32: Incompetent Adult, Minors: 1982
Folder 33: Abortions: 1982
Folder 34: Sterilization: 1982
Folder 35: Anesthesia: 1990
Folder 36: Consent to Release/Use Medical Information and Authorization to Pay Insurance Benefits
Folder 38: Forms: Undated

Series 3: Task Forces and Committees

Subseries 1. Do Not Resuscitate Task Force
Folder 39: Meetings, Correspondence: 1980
Folder 40: Meetings, Correspondence: 1980-1987

Subseries 2. Treatment Issues Task Force
Folder 41: Member Directory, Correspondence: 1982-1984
Folder 44: Correspondence, Meetings, Policies: 1979-1980
Folder 45: Correspondence, Meetings, Policies: March-June 1981
Folder 46: Correspondence, Meetings, Policies: July 1981-August 1982
Folder 47: Consent: Resources: 1984
Folder 49: Do Not Resuscitate Policy: January 1986

**BOX 3**

Folder 1: Consent
Folder 2: Consent
Folder 4: Consent: 1978-1979
Folder 5: Consent: 1980
Folder 6: Consent: 1981
Folder 7: Consent: 1983
Folder 8: Consent: July 1980 – March 1982
Folder 9: Consent: April – June 1982
Folder 10: Consent: July – August 1982
Folder 11: Consent: September 1982
Folder 12: Consent: October, December 1982
Folder 13: Consent: January – June 1983
Folder 14: Consent: July – October 1983

**Subseries 3: Treatment Issues Committee**

Folder 15: Charge, Member Directory: 1985, 1988
Folder 16: Room Reservation Requests: 1987-1988
Folder 17: Resources: 1983-1985
Folder 18: Resources: 1984-1985
Folder 19: Resources: 1985-1988
Folder 20: Resources: 1985
Folder 21: Resources: 1985
Folder 23: Organ/Tissue Donations: 1987
Folder 24: Organ/Tissue Donations: 1987
Folder 25: Organ/Tissue Donations: 1987: *Access Restricted*
Folder 26: Meetings: October-December 1984
Folder 27: Meetings: January-March 1985
Folder 28: Meetings: April 1985
Folder 29: Meetings: May 1985
Folder 30: Meetings: June-July 1985
Folder 31: Do Not Resuscitate Policy: July 1985
Folder 32: Do Not Resuscitate Policy: July – December 1985
Folder 33: Meetings: August 1985
Folder 34: Meetings: September-October 1985

**BOX 4**
Folder 1: Meetings: November-December 1985
Folder 2: Meetings: December 1985
Folder 3: Correspondence, Policies, Resources: January 1986
Folder 4: Correspondence, Meetings, Policies, Case Study: February 1986: *Access Restricted*
Folder 5: Correspondence, Meetings, Resources: March 1986
Folder 6: Correspondence, Meetings, Resources: April – July 1986
Folder 7: Correspondence, Meetings, Policies: June-August 1986
Folder 8: Correspondence, Meetings, Resources: September 1986
Folder 9: Correspondence, Meetings, Resources: October-December 1986
Folder 10: Correspondence, Meetings, Resources: January-March 1987
Folder 11: Correspondence, Meetings, Resources: April-June 1987
Folder 12: Meetings: June 1987
Folder 13: Meetings: July-August 1987
Folder 14: Meetings: September 1987
Folder 15: Meetings, Correspondence: October-December 1987
Folder 16: Meetings: January-May 1988
Folder 17: Meetings: April - November 1988
Folder 18: Meetings: December 1988
Folder 19: Meetings: January – February 1989
Folder 20: Meetings: March – August 1989
Folder 21: Meetings: September 1989
Folder 22: Meetings: October 1989
Folder 23: Meetings: November 1989
Folder 24: Meetings: 1990
Folder 25: Meetings: 1991
Folder 26: Meetings: 1991-1992
Folder 27: Meetings: 1992-1993
Folder 28: Meetings: 1992-1993
Folder 29: Meetings: 1993
Folder 30: Meetings: 1992-1993
Folder 31: Meetings: 1993-1994
Folder 32: Meetings: 1994-1995

BOX 5
Folder 1: Meetings: 1995-1996
Folder 2: Meetings: 1996-1997
Folder 3: Meetings: 1999
Folder 4: Meetings: 2000
Folder 5: History, Meetings: 1984, 1989
Folder 6: Meetings: January-July 1990
Folder 7: Meetings: September-December 1990
Folder 8: Meetings, Policies, Forms: January-June 1991
Folder 12: Consent Form: 1989
Folder 13: Durable Power of Attorney
Folder 14: Health Care Proxies: 1989
Folder 15: Consultation: 1989
Folder 16: Meeting Notes, Policies, Articles: 1991-1993
Folder 17: Correspondence, News Clipping: 1987-1993
Folder 18: Membership Correspondence: 1993-1994
Folder 20: Charge: 1992-1993
Folder 21: UMass Medical Center By-Laws: 1993
Folder 22: Consultation Sub-Committee: 1993
Folder 26: Community Education Sub-Committee: 1993-1994
Folder 27: Consent Sub-Committee: 1989
Folder 28: Consent Sub-Committee: 1989
Folder 29: Consent Sub-Committee: 1989
Folder 30: Consent Sub-Committee: 1989
Folder 31: Consent Sub-Committee: 1988
Folder 32 Consent Sub-Committee: 1988
Folder 33: Consent Sub-Committee: 1988
Folder 34: Consent Sub-Committee: 1988

**BOX 6**
Folder 1: Consent Sub-Committee: 1988
Folder 2: Consent Sub-Committee: 1988
Folder 3: Consent Sub-Committee: 1982-1988
Folder 4: Consent Sub-Committee: 1980-1988

**Subseries 4: Medical Humanities Task Force**
Folder 5: Resources: 1980-1986
Folder 6: Resources: 1983-1985
Folder 7: Resources: 1976-1985
Folder 8: Resources: 1984
Folder 9: Resources: 1985

**Subseries 5: Hospital Based Ethics Committee**
Folder 10: Correspondence, Resources: 1981
Folder 11: Correspondence: 1983
Folder 12: Correspondence, Resources: 1983
Folder 13: Resources: 1983
Folder 14: Correspondence, Resources: 1983-1984
Folder 15: Report: 1983

**Series 4: Baby Doe**
Folder 16: Policies & Procedures: 1982
Folder 17: Staff
Folder 18: March – July 1983
Folder 19: The American College of Obstetricians and Gynecologists: 1983
Folder 20: Regulations Articles: 1983
Folder 21: Ethics Newsletter: 1983
Folder 22: Correspondence: December 1983
Folder 23: Government Activities Report: January 1984
Folder 24: Articles, Correspondence: 1984
Folder 25: Newsletters: 1984
Folder 26: Correspondence, Policies
Folder 27: Correspondence, Meetings: April 1984
Folder 28: Subcommittee Members: 1984
Folder 29: Newsletters: June 1984
Folder 30: Newsletters, Correspondence: July 1984
Folder 31: Correspondence, Articles, Clippings: August 1984
Folder 32: Newsletters, Clippings, Correspondence: September – November 1984
Folder 33: Correspondence, Articles: December 1984
Folder 34: Correspondence, Clippings, Newsletters: January – February 1985
Folder 35: Correspondence, Newsletters, Clippings: April – June 1985

Series 5: Laws & Court Cases
Folder 36: Hospital Emergencies: 1977 -1982
Folder 37: Hospital Emergencies: 1978 - 1983
Folder 38: Hospital Emergencies: 1983 – 1984
Folder 39: Hospital Emergencies: 1984; 1990; various
Folder 40: Bio Law: 1986
Folder 41: Legislation: Health Care Proxies: 1990
Folder 42: Health Care Proxy Act: 1991

Series 6: Conferences, Meetings, Symposia, Courses
Folder 45: Symposium: Miracle Medicine at the Interface of Law, Technology, Finance, and Ethics: 1983

BOX 7
Folder 1: Course: Intensive Bioethics: Joseph & Rose Kennedy Institute of Ethics: 1988
Folder 2: Annual Meeting: American Society of Law, Medicine & Ethics: 1995
Folder 3: Annual Meeting: American Society of Law, Medicine & Ethics: 1995
Folder 4: Annual Meeting: American Society of Law, Medicine & Ethics: 1995
Folder 5: Annual Meeting: American Society of Law, Medicine & Ethics: 1995
Folder 6: Conference/Annual Meeting: American Medical Association: 1990
Folder 7: Conference/Annual Meeting: American Medical Association: 1990
Folder 8: Conference/Annual Meeting: American Medical Association: 1990
Folder 11: Meetings: First Concurrent: American Society of Law, Medicine & Ethics; Society for Health & Human Values; Society for Bioethics Consultation; American Association of Bioethics: 1994

Folder 12: Meetings: First Concurrent: American Society of Law, Medicine & Ethics; Society for Health & Human Values; Society for Bioethics Consultation; American Association of Bioethics: 1994

Folder 13: Meetings: First Concurrent: American Society of Law, Medicine & Ethics; Society for Health & Human Values; Society for Bioethics Consultation; American Association of Bioethics: 1994

Folder 14: Meeting: National Meeting on Legal, Ethical, and Institutional Issues in Pain Relief: Montefiore Medical Center: 1996

Folder 15: Meeting: National Meeting on Legal, Ethical, and Institutional Issues in Pain Relief: Montefiore Medical Center: 1996


Folder 18: Program: Dreams and Dilemmas: Parents and the Practice of Neonatal Care: 1998

Folder 19: Conference: Alcohol Induced Liver Disease: The Role of Liver Transplantation: 2000

Folder 20: Conference: Alcohol Induced Liver Disease: The Role of Liver Transplantation: 2000

Folder 21: Interclerkship: UMass Medical School: Substance Abuse: 2000

Folder 22: Conference: The Right to Die and National Health Reform: 1993


Series 7: Correspondence

Folder 25: July – December 1984

Folder 26: 1985

Folder 27: Do Not Resuscitate: 1985

Folder 28: July 1985 – January 1986


Folder 30: Departments, Committees, Boards: Contacts: 1986

Folder 31: Videotape Preview Policy: 1985

Series 8: Miscellaneous

Folder 32: Audio Recording Guide: Confronting the Crisis in End-of-Life-Care: 1997: Recording included in Series 9
Folder 33: Video Guide: Class of 1999 Show: Hair Today, Gone Tomorrow: Recording included in Series 9

**Series 9: Audio/Visual**

**Subseries 1: Audio**

Folder 1: Jamake Highwater; Melvin McCabe, M.D., 1977-1978
- Tape 2. Looking at Western Medicine from the Navajo Perspective – Melvin McCabe

Folder 2: Confronting the Crisis in End-of-Life Care, November 22, 1997: Guide to recording housed in Series 8
- Tape 1: Introductions/WELCOME
  - Introduction
  - Physician Assisted Suicide
  - Transforming the Culture of Death in America
- Tape 2: Massachusetts EMS Comfort Care Program
- Tape 3: Can State Laws or Regulations Improve EOL Care?
- Tape 4: Difficult Problems in Pain Management
- Tape 5: Providing Psychological and Emotional Comfort
- Tape 6: Dignified Death
  - Rescuing a Dignified Death in the ICU Setting
  - Legal and Empirical Aspects
  - Socrates and Einstein
  - At the Hour of Death
- Tape 7: Doctors and Patients in the Hour of Death
- Tape 8: Providing Spiritual Comfort
- Tape 9: Complimentary Treatment Modalities
- Tape 10: When Suffering Persists

**Subseries 2: Video**

1. “Struggle Aids Patients Face” – Chronicle, WCVB-TV Boston, December 29, 1988
2. American Health Care Forum – Heart Disease (Year in the Life), February 16, 1990
3. “First, Do No Harm” – Amsa Ethics Conference, January 25, 1992
4. UMass Medical Center – Grand Rounds: Physician Assisted Suicide and Voluntary Euthanasia; Dan W. Brock, Ph.D.,
October 29, 1992
5. Gender & Communication in the Organization, Mary K. Badami, September 24, 1993
6. UMass Medical Center – Grand Rounds: Medical Futility, Fantasy and Clinical Realty, Joel E. Frader, M.D., November 17, 1994
7. UMass Medical Center – Grand Rounds: Futility Revisited, Case Based Ethics Discussion, Jan Johnson, RN, M.S., December 1, 1994
8. Medical Care for the Indigent and Ethical Imperative?, David Helfiker, M.D., November 9, 1995
10. UMass Medical Center – Grand Rounds: Treatment Issues Committee Ethics, How Far Do We Go?, December 5, 1996
11. UMass Medical Center – Grand Rounds: The Management Care Environment, Law and Ethics, Troy Brennan, M.D., April 10, 1997
12. UMass Medical Center – Grand Rounds, Howard Brody, October 16, 1997

Series 10: Books
Except as otherwise noted, books are housed in the Humanities in Medicine Collection.
10. Spiro, H., Curnen, M.J., Peschel, E., St. James, D., Empathy and the Practice of Medicine, 1993.