Knowledge Management: A Regional Initiative (Presentation)

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NAHSL’11 Breakout Sessions

KNOWLEDGE MANAGEMENT:
A REGIONAL INITIATIVE

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Shrewsbury, MA

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Boston, MA
A Brief History

The RAC Hospital Library Subcommittee
INTRODUCTION

In 2004, as part of its Regional Advisory Council (RAC), the National Network of Libraries of Medicine, New England Region (NN/LM NER) formed the Hospital Library Subcommittee, with the charge to promote the value of hospital libraries throughout the region. Over its 7-year tenure, the Subcommittee has tracked a gradual decline in support for hospital libraries, evidenced by budget cuts and library closures. The status quo had ultimately become untenable.

In 2009, the Subcommittee began to shift focus from library advocacy towards a new strategy: a 5-year plan to assist hospital libraries with the transition to healthcare knowledge services centers (HKSCs) within their institutions.

**Phase One work products:**
- HKSC Template
- KM Webinars
- KM Day Event
- KM Pilot Guidebook (under development)

**Comments from KM Day attendees:**
"Most helpful is that all this information has given me hope that it is possible for us to transform, and that we can take an active part rather than passively sit by watching the world change around us."
"Practical ideas [were shared] on how we can negotiate our part in the future of libraries. This is the first time I have felt hopeful about this."

**Funded by:**
NN/LM NER

**5-year, 3-phase project:**
- Phase 1: Development
- Phase 2: Implementation
- Phase 3: Evaluation

**List of Accomplishments**

Developed from work of the Hospital Library Subcommittee, NN/LM NER
HKSC Template

Template for Building a Healthcare Knowledge Services Center Model

Developed by members of the Hospital Library Subcommittee of the Regional Advisory Council (RAC) of the National Network of Libraries of Medicine, New England Region (NN/LM NER)

Margot Celentano, Beth Israel Deaconess Medical Center, Boston, MA; Deborah Clark, Stephens Memorial Hospital, Norwalk, ME; Denise Coughlin, Norwood Hospital, Norwood, MA; Barbara Davis, Newport Hospital, Newport, RI; Anne Flodger, Brigham & Women’s Hospital, Boston, MA; Mark Goldstein, NN/LM NER, Shrewsbury, MA; Mimi Guerstler, Parkland Medical Center, Derry, NH; Sheila Hayes, Portsmouth Regional Hospital, Portsmouth, NH; Alice Merrill, Northeastern Vermont Regional Hospital, St. Johnsbury, VT.

Developed by the RAC Hospital Library Subcommittee of the NN/LM NER
Library Advocacy Poster

AN UMBRELLA OF ADVOCACY SERVICES FOR HOSPITAL LIBRARIES

- Are you just arriving at your institution?
- Are you expecting reductions in staff, hours, services, or space?
- Are you leaving the library, hoping the institution hires a suitable replacement?
- Just got word that your library will be going through a consolidation or merger?
- Has your institution already announced that it’s closing its doors?
- Are rumors circulating about eliminating the library entirely?
- Where can you find...
  - Help?
  - Someone to talk to?
  - Someone to understand?
  - Someone that will do something?

Advocacy
- You’re really not alone... there is someone you can talk to!
- Customizable to fit your situation and your institution
- Contact:
  Mark Goldstein
  NN/LM NER, Network Coordinator
  508-855-5964
  Mark.goldstein@umassmed.edu

Orientation Packets
- Ready to be sent out
- Contains information about:
  - NN/LM NER
  - Your local state organization
  - Education & training opportunities
  - Library acronyms & what they mean
  - Listings available
  - Bibliography

Marketing (in development)
- Sample strategic plan
- Practical Ideas
- Do you have suggestions?
- Contact:
  Mark Goldstein
  NN/LM NER, Network Coordinator
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  Mark.goldstein@umassmed.edu

Developed by the RAC Hospital Library Subcommittee of the NN/LM NER
A Turning Point

November, 2008: global economic meltdown

3 months – 3 libraries gone
A New Strategy -- A New Model

- Rooted in Knowledge Management
- Redefines our role
- Gives us a “place at the table”
- Provides recognized value
Why KM?

- positive push forward
- bridge between information and BP
- support for institutional goals
- competitive edge in marketplace
- window of opportunity
  - navigators
  - facilitators
  - EBP collaborators
  - patient educators
“Within a healthcare organization, knowledge management is responsible for providing the assessment of and accessibility to refined information (i.e., knowledge), serving a widely diverse population, guided by evidence based practice.”

KM Definition

Developed by the RAC Hospital Library Subcommittee of the NN/LM NER
A 3-Legged Stool

Technology

People / Customers

Bodies of Knowledge
The KM PYRAMID

Developed by the RAC Hospital Library Subcommittee of the NN/LM NER
What does Knowledge Management look like in a health care setting?

- Abbreviations Database
- Plain Language thesaurus.
- EMR links to KBI
- Decisions on both internal and external knowledge-based resources (acquisitions and access)
- Web portal for both internal & external resources.
- Meta tags for internal documents and intranet pages.
## Comparative Table of Services

<table>
<thead>
<tr>
<th>Traditional Library Services</th>
<th>Knowledge Services</th>
</tr>
</thead>
<tbody>
<tr>
<td>(link to outside knowledge)</td>
<td>(link to outside &amp; inside knowledge)</td>
</tr>
<tr>
<td><strong>Current Awareness</strong>: TOC</td>
<td><strong>Current Awareness</strong>: TOC <em>plus</em> blogs, etc.</td>
</tr>
<tr>
<td><strong>Database Management</strong>:</td>
<td><strong>Database Management</strong>:</td>
</tr>
<tr>
<td>Journals Check-In</td>
<td>Journal Check-in [<em>still value?</em>]</td>
</tr>
<tr>
<td>Book Circulation</td>
<td>Book Circulation [<em>still value?</em>]</td>
</tr>
<tr>
<td>Knowledge-Based Info:</td>
<td>KBI <em>plus</em> Internal Knowledge Bases:</td>
</tr>
<tr>
<td>(PubMed, Ovid, ISI, CINAHL, etc.)</td>
<td>(Abbreviations, Institutional Publications Repository, etc.)</td>
</tr>
<tr>
<td><strong>Document searching</strong>: using indexed terms</td>
<td><strong>Document searching</strong>: using indexed terms <em>plus</em> Indexing and meta tagging documents</td>
</tr>
<tr>
<td><strong>Decision Making</strong>:</td>
<td><strong>Decision Making</strong>:</td>
</tr>
<tr>
<td>KBI Resources</td>
<td>KBI Resources <em>plus</em></td>
</tr>
<tr>
<td></td>
<td>Content Management Systems</td>
</tr>
</tbody>
</table>
KM Projects: Example One

Plain Language Thesaurus

Search for: cardiac

A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

<table>
<thead>
<tr>
<th>Entry</th>
<th>Definition</th>
</tr>
</thead>
<tbody>
<tr>
<td>cardiac</td>
<td>related to the heart</td>
</tr>
<tr>
<td>cardiac arrest</td>
<td>heart attack</td>
</tr>
</tbody>
</table>
KM Projects: Example Two

Publications & research by nurses at Children's Hospital Boston

Type of publication: □ Journal Article □ Book □ Book Chapter □ Poster □ Patient Education □ Presentation □ Current Research

Title or abstract words: □

Author(s): □

Last names only, separate with commas

Journal Name: □

Publication year: □

Specialty: □

Search □ Reset to previous selections □ Clear all
KM Projects: Example Three

Librarian authored self-running narrated PowerPoint introducing the project

Links to internal resource guides, checklists and templates.

Preceptor manual is a set of talking points drawn from the experience of content experts in the institution (e.g. risk management, infection control, etc.).
KM Projects: Example Four
KM Projects: Example Five
NER’s Strategic Plan for KM
(aka “Regional KM Initiative”)

Five Years- Three Phases:
I. Development
II. Implementation
III. Evaluation

Developed by the RAC Hospital Library Subcommittee of the NN/LM NER
Phase I: Development

Period: 2010-2011

Deliverables:

- HKSC Model Template
- KM Awareness webinars
- KM Day
- HKSC Field Guide for Pilots
- Journal of Hospital Librarianship article

Developed by the RAC Hospital Library Subcommittee of the NN/LM NER
To help facilitate the development of several sustainable HKSC models; and

To assist hospital libraries in their transition to knowledge services centers within their respective institutions.
Core Components

I. KM Definition
II. Knowledge Pyramid
III. Attributes of the HKSC
IV. Competencies for the Knowledge Manager
V. Collaborations & Alliances
VI. Comparative Table of Services
VII. Addenda

A. Sample Job Description
B. Sample Mission Statements
C. Sample Strategic Plans
D. Sample Line Items for an Operating Budget

Developed by the RAC Hospital Library Subcommittee of the NN/LM NER
Pilot Field Guide Modules

A  AUDIT
B  DOCUMENTATION
C  COMPETENCIES
D  COLLABORATIONS (Internal)
E  COLLABORATIONS (External)

Developed by the RAC Hospital Library Subcommittee of the NN/LM NER
Field Guide Modules (cont’d)

F  PRIORITIZATION
G  RISK ASSESSMENT
H  BUDGET & COST ALIGNMENT
I  CHANGE MAP
Phase II: Implementation

**Period:** 2011-2013

**Deliverables:**

- Pilot selection & funding
- Implementation of:
  - Model Template
  - Pilot Field Guide

Developed by the RAC Hospital Library Subcommittee of the NN/LM NER
Phase III: Evaluation

Period: 2013-2015

Deliverables:

- Surveys, focus groups
- Quantitative + Qualitative research, results & review
- Publication

Developed by the RAC Hospital Library Subcommittee of the NN/LM NER
Profession at a Crossroads

Hospital Library Services
Links to outside knowledge

Healthcare Knowledge Services
Links to both outside and inside knowledge

Hospital Library

HKSC
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